



E-mail -mdjscb@gmail.com

Ph. No. 0651-2510283

Jharkhand State Cooperative Bank Ltd, Ranchi

3rd Floor the Agriculture Marketing Board's Building, Itki Road, Hehal, Ranchi- 834005
No. 12011/Re/07 /2014

Jharkhand State Cooperative Bank Limited

Date: 06-05-2014

Notice Inviting application for HR Consultant on contact.

JSCB, Ranchi, Jharkhand invites Application from individuals for working as HR Consultant in JSCB.

HR Consultant: 1 no.

Standards / Benchmarks for the services sought are as under:

Qualification : Master Degree in HR. management.

Age: - up to 45 years.

Salary - Negotiable

Role Responsibility :

- Development and implementation of strategies to ensure the alignment of all employees with the business strategy and mission of the Bank.
- Managing the Human Resources management function, including professional , career and individual development needs.
- Ensuring compliance with all people related legislative and corporate governance and requirements, and ensuring the maintenance of operational people capability
- Monitoring , evaluating, identifying needs and providing advice and recommendations on Human Resources issues
- Compliance of the personnel records on the training database
- Leading teams involved in the review , development and implementation of policy and procedures, acting as a change agent to implement work practices and cultural change consistent with the organization's strategies
- Working closely with the relevant officials on all recruitment needs
- Provide advise & guidance to line management on HR related areas

The Ideal Candidate:



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We look to recruit the very best professionals to join our team and with that we offer exceptional career opportunities and a dynamic working environment. In order to carry out the position of Human Resource Manger successfully you will ideally posses the following skills, qualification and experience:

- Demonstrated knowledge and experience of human resource management in a business environment, including the ability to plan, manage and implement people strategies in a timely and efficient manner and foresee potential threats/ risks associated with those strategies.
- Strong knowledge of Banking Relation and surrounding legal issues, with the ability to advice on relevant matters.
- Strong competence in the following areas:
 - Managing Vision and Purpose
 - Conflict Management
 - Drive for Results
 - Interpersonal Savvy
 - Business Acumen
 - Understanding Others
 - Motivating Direct Reports and Others
- A professional attitude and excellent grooming standards
- Clear communication and good interpersonal skills
- A team- player attitude and are able to work unsupervised
- Practical working knowledge of Microsoft Outlook, Word and Excel

If you are looking for a rewarding and varied role and this position appeals to you, then please send your CV along with a cover letter as instructed below.

i	Last date & time for submission of application	22-05-2014 2:30 pm
ii	Covering Letter and Application (in the form of detailed Resume) shall be sent through e-mail in signed and PDF format with subject line as 'Application for the Post of HR Consultant' or hard copy can be submitted to: JSC, 3 rd floor, Marketing Board Building, Itki Road, Hehal, Ranchi, Jharkhand.	jscbrecruitment@gmail.com
iii.	Date & Place for Interview	Shall be communicated later through e-mail.

General Information / Conditions related to Advertised position:

1. Candidates willing to dedicate themselves fully to JSCB are expected to apply.



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2. Those who are in regular service in government/public sector establishments/Autonomous Institutions will be required to produce a No Objection Certificate if called for interview.
3. The Institute solely reserves the right not to fill the advertised position without assigning any reason.
4. Mere fulfilling of the minimum qualifications/eligibility and experience will not confer any right to the candidates for being called for interview or/and for his/her selection.
5. Only shortlisted applicants will be contacted.
6. Selected applicants will be required to join the Bank immediately.
7. No TA/DA or any other allowance will be paid by the Bank for attending the interview.
8. Applicants are required to bring all original certificates of their academic and professional qualifications and work experience for verification on the date of interview. Applicants are also required to bring their latest salary slip at the time of interview.

(.....)
Chief Executive Officer

Jharkhand State Cooperative Bank Limited